



Welsh Target Shooting Federation Ltd.
Sport Wales National Centre
Sophia Gardens
Cardiff
CF11 9SW

Company Registration: 06693905

Job Title: Development and Events Manager

Location: WTSF office, Cardiff, Wales and Nationally. (With flexibility for remote working.)

Contract Type: Part-time, Permanent. 24 hours per week (60% FTE)

Salary: Circa £18k - £21k (£30k - £35k FTE)

Application Deadline: 9th March 2025

The Welsh Target Shooting Federation (WTSF) is the governing body for target shooting sports in Wales, currently representing five member associations:

- Welsh Airgun Association
- Welsh Clay Target Shooting Association
- Welsh Rifle Association
- Welsh Smallbore Rifle Association
- Welsh Airgun Field Target Association

We are dedicated to promoting and developing the sport at all levels, from grassroots to elite performance. Our mission is to inspire and support shooters to achieve their full potential and to foster a vibrant shooting community across Wales.

Role Overview: We are seeking an initiative-taking and enthusiastic Development and Events Manager to join our team. The successful candidate will be responsible for driving the growth and development of target shooting in Wales, as well as planning and executing a range of events to engage and inspire our community. This is an exciting opportunity to make a significant impact on the sport and to work with a passionate and dedicated team.

Key Responsibilities:

- Develop and implement strategies to increase participation in target shooting across Wales.
- Plan, organise, and deliver a variety of events, including competitions and community outreach programs.
- Work closely with Associations, clubs, coaches, and volunteers to support their development and growth.
- Identify and secure funding opportunities to support development and event initiatives.

- Build and maintain strong relationships with key stakeholders, including Sport Wales, Regional Sports Partnerships, local authorities, and other relevant organisations.
- Monitor and evaluate the effectiveness of development programmes and events.
- Promote the sport through effective marketing and communication strategies.

Qualifications and Experience:

- Proven experience in a similar development or events management role, preferably within a sports organisation.
- Strong understanding of the sports development landscape in Wales.
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Strong organisational and project management skills.
- Experience in securing funding and managing budgets.
- Passion for target shooting and a commitment to promoting the sport.
- Full UK driving Licence.

How to Apply: Please complete the [online application form](#) and submit your CV to the WTSF Company Secretary, Mr Paul Gumn, Paul.Gumn@WTSF.org.uk by Midday on the 9th of March 2025. For further information about the role, please contact Mr Paul Gumn.

The Welsh Target Shooting Federation is committed to promoting equality and diversity and encourages applications from all sections of the community.